

**RECRUITMENT OF CIVILIAN GROUP 'C' (INCLUDING ERSTWHILE GROUP 'D') POSTS AT ASC CENTRE & COLLEGE,
AGRAM POST, OLD AIRPORT ROAD, OPPOSITE COMMAND HOSPITAL AIR FORCE, BANGALORE - 560007
(Central Government Department under Ministry of Defence)**

(VACANCIES RELEASED UNDER OPTIMISATION SCHEME)

1. Applications are invited from eligible Indian National candidates by ASC Centre and College, Agram PO, Bangalore for the following posts on A4 size paper as per the format given in the advertisement with full particulars alongwith attested copies of educational qualification certificate/birth certificate/caste certificate, whichever is applicable. Affix one passport size photograph duly attested by a Gazetted Officer on the right hand top corner of the application and another on the acknowledgement slip duly attested by a Gazetted Officer. Candidate should fill up the acknowledgement slip, particulars and address etc. Ex-Servicemen may apply for the suitable post supported by a copy of discharge certificate or No Objection Certificate issued by concerned Record Office etc as applicable. One candidate must send only one application. If he is desirous of applying for more than one post, it should be specifically mentioned in Serial No 01 of the application format.

Ser No	Name of the Post	No of posts				Grade Pay (Rs.)	Age Limit (including relaxation) (Years)	Education Qualification and other qualification required for direct recruitment
		UR	OBC	SC	Total			
Pay Band : Rs 5200 – 20200 with Grade Pay 1900 (PB-1)								
(a)	Lower Division Clerk	01	01	-	02	1900	UR : 18-25 OBC : 18 – 28	(i) 12 th Class pass from a recognized Board or University. (ii) Typing speed of 35 words per minute in English on computer or a typing speed of 30 words per minute in Hindi on computer (35 words per minute and 30 words per minute correspond to 10500/9000 key depressions per hour on an average of 5 key depressions for each word).
(b)	Painter	01	-	-	01	1900	UR : 18 – 25	(i) 10 th Standard pass or equivalent from a recognized Board. (ii) Should have the knowledge of painting.
Pay Band : Rs 5200 – 20200 with Grade Pay 1800 (PB-1)								
(c)	Mazdoor	04	01	01	06	1800	UR : 18 – 25 OBC : 18 – 28 SC : 18 – 30	10 th Standard pass or equivalent from a recognized Board.
(d)	Fatiguan	03	01	-	04	1800	UR : 18 – 25 OBC : 18 – 28	(i) Matriculation pass or equivalent from recognized Board. (ii) Must be conversant with the duties of Fatiguan with one year's experience.
Total		09	03	01	13			

UR – Unreserved, OBC – Other Backward Class, SC – Scheduled Caste

2. Candidates will enclose a self addressed envelope of size 10"x5" duly affixed with Rs 25/- postal stamp alongwith the application form as it is required to send call letter through registered post, so as to reach, **The Commandant, ASC Centre & College, Agram Post, Old Airport Road, Opposite Command Hospital Air Force, Bangalore - 560007** by 1500 hrs within **21 days** from the last date of the Employment News in which this advertisement notice is published. The covering letter/envelope should be marked with **"APPLICATION FOR THE POST OF _____ & _____ DAVP ADVERTISEMENT NO _____ DATED _____"**. No application will be entertained after closing date i.e., **21 days** from the last date of the Employment News in which this advertisement notice is published. No application will be accepted in person by hand or through any representative. The application must be posted to the addressee by registered post only. The unit will not be responsible for any kind of postal delay.

3. **Age Limit and Upper Age Relaxation.** Age limit for unreserved category is 18 to 25 years. Crucial date for determining age is the last date for receipt of application. Relaxation in upper age limit will be allowed to various categories as per Govt of India Orders. Copies of valid certificates issued by appropriate competent authority should be attached for availing relaxation in upper age limit, if any. Physically handicapped persons should attach attested copies of medical certificate, certifying the disability issued by competent medical authority.

4. OBC candidates shall attach an attested copy of "Other Backward Class" certificate, as per prescribed format of Govt of India (as given in the advertisement) for service in Central Government, issued on or after 01 Jan 2015, duly mentioning the specific resolution of Govt of India under which the said caste is included in the OBC and creamy layer status, duly signed by the appropriate authority. SC candidates should also attach such certificate in the similar manner.

5. Candidates must ensure that no column is left blank or wrongly filled. Incomplete or unsigned applications and applications which are not in prescribed format or application received after the scheduled date will be summarily rejected and no further correspondence will be entertained in this regard.

6. If the number of applications received in response to the advertisement is large, The Appointing Authority reserves the right to restrict the number of candidates to a reasonable limit on the basis of percentage of marks obtained in the prescribed minimum essential qualifications (irrespective of higher educational qualification or experience obtained) in each category in this advertisement.

7. Benchmarked candidates will be called for written test. Test will be held at Bangalore on dates to be mentioned in call letter. Successful candidates in various phases will be intimated through call letters. No correspondence or query with regard to progress or conduct or result of any part of the recruitment process will be entertained. Applicants should report to Bangalore on date and time of test to be mentioned in call letter. The individuals should be in possession of call letter sent by this unit and all original documents for verification at the time of test. Individuals who are not in possession of call letter and documents in original will not be entertained.

8. This establishment will not be responsible for any kind of postal delay. No TA/DA for the Test will be paid. This establishment will also not be responsible to pay any damages in case of injury/death of candidate during physical tests. Candidates will make their own boarding/lodging arrangement. **All India Liability i.e.** candidates once employed can be transferred anywhere in India.

9. The number of vacancies as also the number of reserved vacancies is provisional and may vary according to the requirement of this establishment. Vacancies shown above are tentative and may increase/decrease due to administrative reasons. ASC Centre and College, Agram PO, Bangalore reserves the right to terminate the appointment without assigning any reason during first two years of service or until he becomes permanent in Government service, whichever is later.

WARNING. All the candidates are warned to be careful from self styled agents and touts and also requested to report to the Commandant, ASC Centre & College, Bangalore - 07 against any malpractice if seen/observed by them.

(Signature of the Controlling Officer)

APPROVED FOR PUBLICATION

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PROFORMA FOR APPLICATION

**APPLICATION FOR EMPLOYMENT IN ASC CENTRE AND COLLEGE, AGRAM POST,
OLD AIRPORT ROAD, OPPOSITE COMMAND HOSPITAL AIR FORCE,
BANGALORE - 560007**

Paste
photograph
duly attested
by a Gazetted
Officer

1. Post applied for (a) _____ (b) _____
2. Employment News Advertisement No, Dated : _____
3. Name of the Candidate (in Block letters) : _____
4. Father's Name (in Block letters) : _____
5. Date of Birth (as per matriculation certificate)
(attach copy of certificate with date of birth duly attested) : ____/____/____
6. Age as on closing date for receipt of application : __ Years __ Months __ Days.
7. Address for Correspondence (with PIN code) : _____

8. Permanent Address (with PIN code) : _____

9. Caste to which you belong (Gen/OBC/SC/ST) : _____ (attach certified proof in case of SC/ST/OBC)
10. Marital Status (Married/Unmarried) : _____
11. Educational Qualification
(Attach educational certificate duly attested) : _____
12. Other qualification/experience, if any : _____
(Attach copy of experience certificate duly attested)
13. Category for which applied
(in case eligible for UR and Res cat, mention both) : _____ (attach copy of proof duly attested).
14. Technical Training/Experience, if any : _____
15. Domicile
(Certificate issued by Tehsildar/Voter ID Card/
Aadhaar Card etc) : _____ (attach copy of proof duly attested)
16. Whether registered with any Employment Exchange : Yes/No. _____
(If yes, mention Registration No, date and name
of employment exchange)

17. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief. If particulars mentioned by me are found false at any stage then my candidature shall be liable to be terminated without any notice.

Dated : _____ (Signature of the candidate)

Enclosures : 1. Self addressed envelope (10"x5") with postal stamp for Rs 25/-.

2. Attested copies of certificates(as applicable):-

- (a) Class Xth pass certificate and mark sheet (with date of birth on it)
- (b) Other education certificates as proof of minimum education qualification required for the post.
- (c) Domicile certificate (Certificate issued by Tehsildar/Voter ID Card/ Aadhaar Card etc).
- (d) OBC/SC/ST certificate, if applicable.
- (e) Experience certificate, if any.
- (f) No objection certificate from employer, if already employed.
- (g) Handicap certificate, if applicable
- (h) Ex-serviceman Discharge Book if applicable.

Tick for
enclosed
certificates

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DECLARATION BY OBC CANDIDATES

I, Shri/Smt/Kumari _____ son/daughter _____ resident of village/town/city _____ District _____ State _____ hereby declare that I belong to the _____ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders applicable to the concerned state. It is also declared that I do not belong to persons/sections of Creamy Layer.

Dated :

(Signature of the candidate)

FOR OFFICIAL USE ONLY

1. Received on _____
2. Accepted/Rejected _____
3. Reason for rejection Underage/Overage/incomplete documents/Any other reason to be specified _____
4. Index No _____ Date of Test/Interview _____

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ACKNOWLEDGEMENT CARD

Paste
photograph duly
attested by a
Gazetted
Officer

1. Post applied for : _____ &

2. Name : _____
(in Block letters)
3. Father's Name : _____
(in Block letters)

4. Address for Correspondence: (To be filled same as per Column 7 of application form)

House No _____
Street _____
Post _____
Village _____
Tehsil _____
Distt _____
State _____
PIN Code _____

5. Index No _____ Date and Time of Written Test _____
6. Venue of Written Test _____

(Signature of Controlling Officer/Presiding Officer)

APPROVED FOR PUBLICATION

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PROFORMA OTHER BACKWARD CLASS CERTIFICATE

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt/Kumari _____ son/daughter of _____ of
village/town _____ in District/Division _____ in the State / Union Territory
_____ belongs to the _____ community which is recognized as a backward
class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No
_____ dated _____ * Shri/Smt/Kumari _____ and/or
his/her family ordinarily reside (s) in the _____ District/Division of the _____
State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer)
mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M No
36012/22/93 – Estt (SCT), dated 8-9-1993**

District Magistrate
Deputy Commissioner, etc

Dated :

Seal

*The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**As amended from time to time.

Note – The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

clerk 10118/11/0201/1617