

RECRUITMENT AT STATION WORKSHOP EME, VADODARA (GUJARAT)
(Unit under Ministry of Defence)

Postal Address : Station Workshop EME, Vadodara, PIN-900416, C/o 56 APO

1. Applications are invited from Indian nationals for recruitment in the following posts :-

S. No	Name of Post	No of Vacancies	Candidates with the following disabilities may also apply
a.	Armament Mechanic	1	OL, HH
b.	Barber	2	OL, HH
c.	Instrument Mechanic (HS-II)	1	OL, OA, BL
d.	Multi Tasking Staff (MTS)	4	OL, OA, HH, LV, B
e.	Vehicle Mechanic (Motor Vehicle) (Skilled)	1	OL, LV, HH
f.	Washerman	1	OL, OA, HH, LV, B

Abbreviations used for disabilities : OL - One Leg affected, BL - Both Leg affected, B - Blind, OA - One Arm affected, HH - Hearing Handicapped, LV - Low Vision.

Note :-

- (i) No vacancies have been reserved for persons with disabilities.
- (ii) Candidates selected as MTS (erstwhile Chowkidar, Safaiwala etc) will have to perform the various duties indicated vide Annex-II of DOP&T O.M No AB-14017/6/2009-Estt (RR) dated 30 Apr 10.
- (iii) Selection shall be initially for a 2 years' probation. Permanency shall be accorded based on the performance during the probation period.

2. **Pay Structure**

S. No	Name of Post	Pay Band	Pay Scale	Grade Pay
a.	Armament Mechanic	PB - 1	Rs. 5200 - 20200	Rs. 2400
b.	Barber	PB - 1	Rs. 5200 - 20200	Rs. 1800
c.	Instrument Mechanic (HS-II)	PB - 1	Rs. 5200 - 20200	Rs. 2400
d.	Multi Tasking Staff (MTS)	PB - 1	Rs. 5200 - 20200	Rs. 1800
e.	Vehicle Mechanic (Motor Vehicle) (Skilled)	PB - 1	Rs. 5200 - 20200	Rs. 1900
f.	Washerman	PB - 1	Rs. 5200-20200	Rs. 1800

3. **Qualifications**

S. No	Name of Post	Essential Qualifications
a.	Armament Mechanic	Pass in 10+2 with a certificate from a recognised Industrial Training Institute in the Fitter trade OR Armed Forces Personnel or Ex-servicemen from the appropriate trade and minimum at grade I.
b.	Barber	Matriculation pass or equivalent from recognised Board with proficiency in Barber's trade job.
c.	Instrument Mechanic (HS-II)	Pass in 10+2 with a certificate from a recognised Industrial Training Institute in 'Instrument Mechanic' trade OR Armed Forces Personnel or Ex-servicemen from the appropriate trade and minimum at grade I.
d.	Multi Tasking Staff (MTS)	Matriculation pass or equivalent from a recognized Board
e.	Vehicle Mechanic (Motor Vehicle) (Skilled)	ITI certificate from a recognised Industrial Training Institute in 'Motor Mechanic' trade OR Armed Forces Personnel or Ex-servicemen from the appropriate trade and minimum at grade I.
f.	Washerman	(i) Matriculation Pass or equivalent from recognised Board (ii) Must be able to wash the military/civilian clothes thoroughly well

4. **Age Limit**

- (a) For all posts : 18 to 25 years.
- (b) Relaxation (in accordance with Central Govt. orders issued from time to time)
- (c) The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India.

5. **Service Liability**. All Posts mentioned above are subject to all India transfer liability and field service liability rules.

6. Merely fulfilling the basic selection criterion does not automatically entitle a person to be called for further recruitment tests.

7. Last date for receipt of application is 21 days from the date of publication of this advertisement in "The Employment News". No responsibility shall be taken by the organization for postal delays.

8. Candidates should forward the application properly sealed in an envelope to the address mentioned, along-with a self-addressed envelope (Size 4" x 10") with postal stamp of Rs 5/- through ordinary post. Applications sent by Registered Post /Couriers will not be accepted. Candidates are requested to subscribe the words "Application for the post of _____" on the top of the envelope. Separate application is required for each post.

9. Photocopy of the following documents/certificates, duly attested by a gazetted officer, should be attached alongwith the application.

(a) Proof of Date of birth

(i) Birth certificate issued by a Municipal Authority or any office authorized to issue Birth & Death Certificate by the Registrar of Births & Deaths.

(ii) School leaving certificate /Certificate of Recognized Boards from the school last attended by the applicant or any other recognized educational institution.

(b) Proof of Essential Educational Qualification

(i) Mark sheet of the educational qualification against the post applied for.

(ii) Mark sheets only in English / Hindi language may be acceptable.

(c) Proof of Disability. Physically handicapped certificate showing the relevant disability, issued by competent authority in the Govt prescribed proforma.

(d) Proof of Employability

(i) Discharge certificate, in case of ex-servicemen only.

(ii) NOC in original from their present employer, in case of Govt servant.

(e) Passport size Photograph. One additional (other than affixed on the application form) shall be submitted .

Note : Original certificates should not be sent with the application. They should be produced only after passing the written examination during document verification.

10. Canvassing in any form shall disqualify the candidate. No enquiry or correspondence will be entertained regarding the process.

11. No TA/DA is admissible. Duration of the tests (less medical) can be 02 to 03 days or more. Candidates should make their own arrangement for lodging/boarding during this period.

12. The recruitment processes can be cancelled/ postponed/ suspended/ terminated without any notice/assigning any reasons, at any stage.

13. The number of vacancies is subject to change. Also, the employer has the right to cancel or modify the notification without assigning any reason thereof.

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14. **Selection Procedure**

(a) **Scrutinisation of Applications.** This shall be carried out to ascertain eligibility of all applicants. Incomplete/ illegible/ ineligible application will be rejected. Short listing may be done based on marks obtained in the examination for essential qualification. Admit card shall be sent to the eligible candidates only, to undertake further recruitment tests, provided a self addressed envelope with postal stamp of Rs. 5/- is enclosed with the application form. **No intimation of rejection will be given.**

(b) **Physical/Endurance Test.** This test shall be qualifying in nature. Shall involve a run of 1.6 Km and other tests as decided by Board of Officers.

(c) **Skill Test.** This test shall be qualifying in nature. Details will be as decided by Board of Officers.

(d) **Written Test.** Written Test will be conducted in respect of candidates qualifying the Physical endurance and skill tests.

(e) All candidates finally selected (including reserve) shall have to get their medical fitness examination done from the nominated Govt Hospital at Vadodara.

15. Syllabus for written test will be as per essential qualification mentioned against each post. The test paper shall also contain appropriate questions related to numerical aptitude, general awareness, general science, English, reasoning & logic and basic computers.

16. The decision of appointing authority regarding selection / rejection shall be final.



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APPLICATION FORM

1	Post applied for								Affix latest Passport size photograph duly attested by a Gazetted Officer
2	Name of the candidate								
3	Fathers name								
4	Date of Birth (Proof to be enclosed)	D	D	M	M	Y	E	A	
5	<u>Correspondence address</u>								
6	<u>Permanent address</u>								
7	Landline Number (With STD Code)								
8	Mobile Number								
9	E-Mail Address (if any)								
10	Category of disability (OL, HH, LV, OA, BL, OL, LV & B) (Proof to be enclosed)								
11	Nationality								
12	Education qualification (All proofs to be enclosed)								
	Name of Examination	Board/University/ Institution	Overall Percentage				Division/ Grade Obtained		
13	Experience								
<p>Certified that the particulars mentioned in the application form are correct and true to the best of my knowledge and belief. If found false at any stage my service may be terminated without notice.</p>									
Place :									
Date :									
(Signature of the applicant)									

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